

MAHARASHTRA INSTITUTE OF DENTAL SCIENCES & RESEARCH (DENTAL COLLEGE)



Address : Vishwanathpuram Ambajogai Road, Latur, 413531 (Maharashtra) Tel: (02382) 228063, 227703, 227424

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Email: principal@mitmidsr.edu.in midsr.latur@gmail.com

Website : www.mitmidsr.edu.in

6.4.1- MIDSR Dental college-Resource mobilisation policy

- 1. Estimate of next year's Income and Expenditure is Budget. This is to be prepared as per Principal's office and all the Head of departments requirements which is further approved by Executive Director and later proposed in the meeting of the trust.
- 2. Purpose to prepare this budget is to evaluate the system of expenses according to the institutional requirement and management direction.
- 3. Budget is to be prepaid only for one projected year.
- 4. Estimate of fees collection from students as per the roll call of all regular students. After fees decided by Shikshan Shulk Samiti Mumbai.
- 5. Miscellaneous receipts of fine towards late submission of books from library and late fees as be direction of student section are to be estimated.
- 6. Expenses are to be segregated in 3 sections.
 - 1. Mainly salary of Teaching and Non Teaching staff.
 - 2. Expenses like DCI/MUHS Inspection fees, Light bill, and consumable goods.
 - 3. Immovable (equipment/instrument)
- 7. Estimated year Income of Hospital Budget of 10% Increase of previous year
- 8. Expenses are estimated based on projected requirement of all department and section which include salary requirement with projected pay hike and inflation allowances etc.
- 9. Approximately 60% of income towards salary and 40% for other expenses are estimated in Budget.
- 10. Miscellaneous expenses required monthly are issued and spent under same denomination.
- 11. Fixed denomination are already realized which have to be paid/spent every month. Immovable expenses for Infrastructure, Library books, Equipment and Instruments is also derived and mentioned in budget which has to be spent under same. All these requirements are collected by store from all respective department and section and collaborated as a single report before including in the budget.
- 12. Based on actual expenses of ongoing year, from 1st April to 31st December has to be considered to calculate the estimated expenses for Remaining 3 months.
- 13. Budget is to be prepared in institute every year and submitted before the end of Jan which will be evaluated and approved by MAEER Pune within February of every year.
- 14. Any urgent/emergency funds requirement may be prepared as a separate budget/requirement and submitted to main office after approval from Executive Director. Only after approval from main office it can be utilized.

Principal
M. J. D. S. R. Dental College
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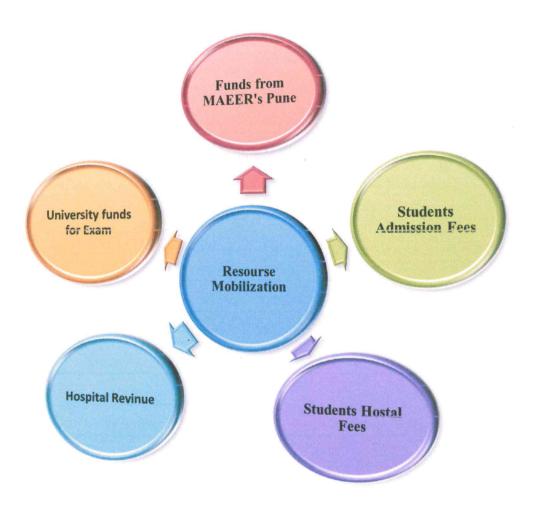
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